**Jane Jerry**  
1806 St Francis Village

Erin,  
Tel: 367-4573  
Tel: 480-5443  
Email: jerryjane30@yahoo.com

**PROFILE:**   
  
Result oriented skilled professional with a wide range of experience in all areas. Able to work on own initiative and as part of a team. Proven leadership skills involving managing, developing and motivating teams to achieve their objectives. First-class analytical, design and problem solving skills. Dedicated to maintaining high quality standards.  
  
  
**CAREER HISTORY:**  
  
1997 – 2002 **floor worker at Erin meat packer**

2002- 2011 August. Supervisor **/Dispatcher/ Inventory clerk@ Erin meats packers**

Managed a team of 8 people; assigning them tasks, and motivating them to meet deadlines.  
  
Performed inventory audits for stock taking in the factory.  
  
Load container for export

Receive containers from the importation of raw materials

Dispatch truck to go on sales

Prepare stock sheet

2011- 2012 Dispatching supervisor and inventory clerk for Pionare Enterprise Ltd

2012-present.Branch Manager at Computer Mega store ltd.

**TRAINING:**  
  
Various courses including: Pc repair, IT technician, Peachtree Accounting, Computer literacy/Microsoft office, supervisory management.

Presently pursuing an Associate degree in Business Management

**QUALIFICATIONS:**

Diploma in Pc repairs, Certificate in Peachtree Accounting,

**General**

English A Grade 2

Mathematics Grade 3

Principal of business Grade 1

Principal of Account Grade 2

Social Studies Grade 2   
  
**PERSONAL DETAILS:**   
  
Date of Birth: 11th May 1978  
Marital Status: Single.  
  
Driving License: clean.  
  
INTERESTS: Reading, Singing Ballroom Dancing

**References**: Daryl Cyrus

Prison officer

**Tel:** 778-0728

Nigel Alder

Police officer

**Tel** 334-4725